

JEFF DAVIS APPRAISAL DISTRICT

**BOARD OF DIRECTORS
FEBRUARY 10, 2026 MEETING**

The Jeff Davis Appraisal District Board of Directors met in Public Session on Tuesday, February 10, 2026 at 2:30 pm at the Jeff Davis County Courthouse in the County Judge's Office, 100 Court Avenue, Fort Davis, Texas.

- 2026-001 Meeting was called to order at 2:40 pm by Chairman, William Maline.
- 2026-002 William Maline established a quorum with Charles Prude, Alejandro Baez, and Manny Dutchover present. Also present were Appraiser Jessy Besch and Office Clerk Christine Shackelford. Chief Appraiser Gary Zeitler was present via Zoom.
- 2026-003 Representing Fort Davis ISD were Interim Superintendent Ralph Traynham and Deputy Superintendent Michelle Hartmann and, for the County, the Jeff Davis County Judge's Executive Assistant, Sandra Chambers.
- 2026-004 Statement of Officer and Oath of Office were administered to Board members in attendance, William Maline, Charles Prude, Alejandro Baez, and Manny Dutchover by Office Clerk Christine Shackelford.
- 2026-005 Motion was made by Charles Prude to make no changes to officers for 2026. Alejandro Baez seconded the motion. Motion passed unanimously. Officers for 2026-2027 will be Chairman Bill Maline, Vice-Chairman Charles Prude, and Secretary Maralea Miller.
- 2026-006 Alejandro Baez made a motion to approve the minutes from the prior Board Meeting held on December 9, 2025. Motion was seconded by Charles Prude and passed unanimously.
- 2026-007 Alejandro Baez made a motion to approve the financial statements for December of 2025 and January of 2026. Motion was seconded by Charles Prude and passed unanimously.
- 2026-008 Charles Prude made a motion to approve the amended budget for 2025. Manny Dutchover seconded the motion and it passed unanimously.
- 2026-009 Alejandro Baez made a motion to approve the Jeff Davis Appraisal District Policy and Procedures on Public Information and Open Records Requests. Motion was seconded by Charles Prude and passed unanimously.
- 2026-010 Alejandro Baez made a motion to approve the 2026 Jeff Davis Appraisal District Emergency and Disaster recovery plan as drafted. Motion was seconded by Manny Dutchover and passed unanimously.
- 2026-011 Charles Prude made a motion to approve all previously signed vendor contracts. Manny Dutchover seconded the motion and it passed unanimously.
- 2026-012 The Quarterly Change Recap for the fourth quarter of 2025 was presented to the Board which was emailed to both the Board of Directors and the Appraisal Review Board on January 5, 2026.
- 2026-013 Alejandro Baez made a motion to approve the delegation of certain 2026 Property Tax Code duties assigned to the Board of Directors to the Chief Appraiser. Motion was seconded by Manny Dutchover and passed unanimously.

- 2026-014 Appraiser Jessy Besch and Chief Appraiser Gary Zeitler discussed the PTAD Methods and Assistance Program Review Referral Letter to TDLR and the corresponding recommendations, as well as the 2026 MAP Review. Clerk Christine Shackelford explained that the District was in compliance with the deadline for the Preliminary Data Request List and that the reviewer will be onsite the week of March 23, 2026.
- 2026-015 Appraiser Jessy Besch discussed the Preliminary School District Property Value Findings for 2025 and noted that both the Fort Davis ISD and the Valentine ISD are within the confidence interval set by the State. Fort Davis Interim Superintendent Ralph Traynham inquired whether there are any minerals in Jeff Davis County. Chief Gary Zeitler confirmed that there are none.
- 2026-016 The next meeting date was set for Tuesday, April 14, 2026 at 2:30 pm.
- 2026-017 Motion to adjourn was made by Alejandro Baez and seconded by Charles Prude. Motion passed unanimously and meeting was adjourned at 3:01 pm.

Chairman: 

Date: 4/14/26

Vice-Chairman: 